

## **Minutes of Lakewinds Natural Foods Board of Directors' Meeting February 28th, 2011**

John DePaolis, President  
Caroline Hermes, Vice President  
Joe Wagner, Treasurer  
Doug Engen, Secretary  
Fred Ladner

Cheryl Ahlcrona  
Karen Coune  
Taiha Wagner  
Masha Yevzelman  
GM Dale Woodbeck

The Board met at 5:30 for photos and the President was able to call the meeting to order at 6:10 PM.

### **Consent Agenda:**

The consent agenda included the minutes of the meeting of January 31st, the list of applicants during Feb for co-op membership (108), the listing of repurchased memberships (8, 3 from Anoka), and the General Manager's monthly report.

Joe made a motion to accept the Consent Agenda which was seconded by Fred and passed unanimously.

### **General Manager's update:**

Dale provided an overview of a number of initiatives in progress.

**Updated Office Space:** A 2 year lease was signed at the bank building next to the Chanhassen store where the HR, IT and Marketing staff will be housed. It also provides workstations for roving managers and a presence near the Chan store.

**Capital Improvements:** Generally 1% of revenues is budgeted for capital improvements. YTD is running well below this amount and though there are some needed improvements under discussion, most of the spending probably will not occur during this year.

**Crisis Management Plans:** A checklist of actions exist for several potential crisis issues. They will be reviewed and updated. The Board suggested that especially plans involving food safety should be a focus.

**Coop Support Organizations:** Dale outlined the local, regional, and national organizations that provide support for cooperatives in general and retail food coops in particular as we requested for background. At each meeting Dale will pass around a folder of major coop communications and sponsored events. The Gluten Free Roundup event annually in March is one of the largest each year.

### **Google Docs:**

Caroline will continue to post documents for each meeting on the Google Docs site and will work with IT organization to assure the most efficient use of this tool for us.

**Followup:**

Our next meeting will be held in the new office area in Chanhassen.

Meeting was adjourned at 7:45.